



SYLVESTER  
PRIMARY ACADEMY

DREAM, BELIEVE, ACHIEVE

# SENDCo (0.6FTE)

## APPLICATION INFORMATION

Closing date: Tuesday 7<sup>th</sup> October 2025 at 9am

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PLACE TO  
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[WWW.SYLVESTERPRIMARYSCHOOL.CO.UK](http://WWW.SYLVESTERPRIMARYSCHOOL.CO.UK)



MEMBER OF THE  
WADE DEACON TRUST

# SENDCo

## JOB SUMMARY

**SALARY:** MPS / UPS  
£32,916 - £51,048 +  
SEN Allowance of  
£5,497 FTE. Actual  
salary: £19,769.60 -  
£30,628.80 + £3,298.20

**START DATE:** 1<sup>st</sup>  
January 2026

**WORKING PATTERN:**  
Part Time, 3 days per  
week (0.6 FTE)

**CONTRACT:** Fixed term  
to 31<sup>st</sup> December 2026

We seek to appoint an inspirational and dedicated SENDCo from January 2026. This is a leadership role and is non-class-based. We are looking for a driven and committed SENDCo to help shape the future of our provision for pupils with special educational needs.

You will play a key role in influencing the growth of our school community, embedding inclusive practices from the ground up and ensuring that every pupil receives the support they need to thrive.

You will be an experienced teacher with a passion for supporting pupils with special educational needs. Working closely with staff, parents and other appropriate professionals, you will apply your leadership skills to guide other teachers with delivering a provision to raise achievements and improve progress for pupils with special educational needs. Your responsibilities will include leading and managing the school strategy to help ensure that every pupil is supported to help them reach their full educational potential. You will be required to design, deliver and evaluate interventions across the four broad areas of need.

The successful candidate will be:

- dedicated to supporting SEND pupils to access a broad curriculum
- organised with excellent interpersonal skills
- resilient, proactive and forward thinking with a 'can do' attitude
- a team player, with a sense of humour and willingness to make a positive contribution to whole school life
- an accredited SENDCo or willing to undergo the training

The Wade Deacon Trust is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. The post is exempt from the Rehabilitation of Offenders Act 1974, and is subject to an enhanced DBS check and satisfactory medical clearance.



# PRINCIPAL'S WELCOME

Thank you for your interest in this post at Sylvester Primary Academy. I am extremely proud to be the Principal of this school and particularly proud at how students and staff work together in order to achieve the highest possible educational outcomes.

We are a growing school and our numbers on roll continues to grow. We have recently expanded to become a two-form entry school from September 2023 with 289 pupils on roll, including a Nursery. In the most recent Ofsted report (November 2024), the school was judged to of maintained our existing grading of being a 'Good' school.

This is an excellent opportunity to join our successful school at the start of its new journey and to play a crucial role in our schools' further growth and success.

This application pack is designed to help you decide whether or not you feel this school is one in which you would like to further your career by helping our students to raise their standards of attainment to their maximum potential.

Applications will be assessed on evidence of professional competence, communication skills, leadership qualities and personal attributes. Please note that we do not accept or require your CV.

If you think you are the right person for us, or if you have any questions about the role, we look forward to hearing from you. Details of how to apply are included towards the end of this pack. You can find out more about our wonderful school community by watching the following video: [Sylvester Primary Academy](#).

I look forward to receiving your application.

Ms R Harrison  
Principal





# WHY WORK AT SYLVESTER PRIMARY ACADEMY?

We can offer you fantastic, eager children and supportive parents. We have dynamic and friendly staff who are passionate about raising standards and aspiration for all children, regardless of their ability and circumstances. Above all else, we are a school that believes that every student, regardless of their context or starting point, can and should achieve their full potential. If you believe that you have the motivation, belief and leadership quality to contribute to our future success, we would welcome an application from you.

Sylvester Primary Academy is a supportive and rewarding place to work. We can offer the successful candidate an opportunity to work with highly trained and supportive staff, as well as benefit from our whole Trust commitment to high quality professional development

You will be given full support in your career development as we believe that development of staff is a key aspect in raising standards for our students. You will benefit from visionary, inspirational and dynamic leadership and be empowered to develop your own skills with access to world-class CPD both in school, from the Wade Deacon Trust and access external CPD such as NPQs. We are committed to professional development and have a strong track record of supporting colleagues to progress in their careers.

## Wade Deacon Trust

Sylvester Primary Academy is a Primary school in a growing multi-academy trust; The Wade Deacon Trust. The Trust is focused upon improving life chances for students and communities providing sustainable school improvement; and schools joining the Trust do so with the prime aim of improving each other so that they can all become outstanding schools.

The Trust comprises of nine academies working as equal partners, who strive for excellence in all they do for the benefit of their pupils. The Trust aims to provide a supportive and collaborative context in which the schools can grow and develop. That support takes many forms but has a clear focus on high expectations, school improvement and continuous professional development, thus ensuring that all pupils can fulfil their potential.



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# HOW TO **APPLY**

## Application Forms

Any interested candidate should apply by completing the online application form and a personal statement addressing the following points:

- why you are interested in this post and how you have prepared yourself so far
- what contributions you feel you can make to students' development within our school
- any particular areas of strength and expertise you feel you may have

Our online application form is available via the school website; [www.sylvesterprimaryschool.co.uk](http://www.sylvesterprimaryschool.co.uk)

If you have any difficulty completing the application form, please contact the school via email at

## Application Deadline

Closing date: Tuesday 7<sup>th</sup> October 2025 at 9am

## Questions

Please contact Jen Ely-Morris, School Business Manager at [school@sylvesterprimaryschool.co.uk](mailto:school@sylvesterprimaryschool.co.uk)

## Safeguarding

The Wade Deacon Trust is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. The post is subject to an enhanced DBS check and satisfactory medical clearance.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare all unspent cautions and convictions; and also any adult cautions or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020.

For further information on criminal record self-declaration please refer the guidance available on our website at <http://www.wadedeacontrust.com/work-with-us/how-to-apply/criminal-records-sel/>





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Sylvester Primary Academy  
St Johns Road Huyton Knowsley L36 0UX  
Tel: 0151 477 8320

Principal: Ms R. Harrison