



SYLVESTER  
PRIMARY ACADEMY

DREAM, BELIEVE, ACHIEVE

# MIDDAY ASSISTANT

## APPLICATION INFORMATION

Closing date: Monday 14<sup>th</sup> October 2024 at 9am

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[WWW.SYLVESTERPRIMARYSCHOOL.CO.UK](http://WWW.SYLVESTERPRIMARYSCHOOL.CO.UK)



MEMBER OF THE  
WADE DEACON TRUST

# Midday Assistant

## JOB SUMMARY

**SALARY:** NJC SCP2  
(£23,151 FTE) Actual  
salary: £3,629

**START DATE:** As soon  
as possible

**WORKING PATTERN:**  
Part time 11.30am-  
12.30pm (6 hrs per  
week) term time only

**CONTRACT:** Fixed  
term contract until 31<sup>st</sup>  
August 2025

**CLOSING DATE:**

Monday 14<sup>th</sup> October  
2024 at 9am

We are seeking to appoint Midday Assistant to join the school and work as part of a team providing care and supervision during lunchtimes for our pupils within the dining area and playgrounds.

The successful candidates must be highly committed and show initiative.

Sylvester Primary Academy has recently expanded to become a two-form entry school from September 2023 with 282 pupils on roll, including a Nursery. In the most recent Ofsted report (October 2019), the school was judged to be a 'Good' school.

You will be given full support in your career development as we believe that development of staff is a key aspect in raising standards for our students. You will benefit from visionary, inspirational and dynamic leadership and be empowered to develop your own skills with access to world-class CPD both in school, from the Wade Deacon Trust and access external CPD such as NPQs. We are committed to professional development and have a strong track record of supporting colleagues to progress in their careers.

The Wade Deacon Trust is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. The post is exempt from the Rehabilitation of Offenders Act 1974, and is subject to an enhanced DBS check and satisfactory medical clearance



# PRINCIPAL'S WELCOME

Thank you for your interest in this post at Sylvester Primary Academy. I am extremely proud to be the Principal of this school and particularly proud at how students and staff work together in order to achieve the highest possible educational outcomes.

We are a growing school and our numbers on roll continues to grow. This is an excellent opportunity to join our successful school at the start of its new journey and to play a crucial role in our schools' further growth and success.

This application pack is designed to help you decide whether or not you feel this school is one in which you would like to further your career by helping our students to raise their standards of attainment to their maximum potential.

Applications will be assessed on evidence of professional competence, communication skills, leadership qualities and personal attributes. Please note that we do not accept or require your CV.

If you think you are the right person for us, or if you have any questions about the role, we look forward to hearing from you. Details of how to apply are included towards the end of this pack. You can find out more about our wonderful school community by watching the following video: [Sylvester Primary Academy](#).

I look forward to receiving your application.

**Ms R Harrison**  
Principal



# WHY WORK AT SYLVESTER PRIMARY ACADEMY?

We can offer you fantastic, eager children and supportive parents. We have dynamic and friendly staff who are passionate about raising standards and aspiration for all children, regardless of their ability and circumstances. Above all else, we are a school that believes that every student, regardless of their context or starting point, can and should achieve their full potential. If you believe that you have the motivation, belief and leadership quality to contribute to our future success, we would welcome an application from you.

The Trust comprises of nine academies working as equal partners, who strive for excellence in all they do for the benefit of their pupils. The Trust aims to provide a supportive and collaborative context in which the schools can grow and develop. That support takes many forms but has a clear focus on high expectations, school improvement and continuous professional development, thus ensuring that all pupils can fulfil their potential.

Sylvester Primary Academy is a supportive and rewarding place to work. We can offer the successful candidate an opportunity to work with highly trained and supportive staff, as well as benefit from our whole Trust commitment to high quality professional development

## Wade Deacon Trust

Sylvester Primary Academy is a Primary school in a growing multi-academy trust; The Wade Deacon Trust. The Trust is focused upon improving life chances for students and communities providing sustainable school improvement; and schools joining the Trust do so with the prime aim of improving each other so that they can all become outstanding schools.



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# HOW TO APPLY

## Application Forms

Any interested candidate should apply by completing the online application form and a personal statement addressing the following points:

- why you are interested in this post and how you have prepared yourself so far
- what contributions you feel you can make to students' development within our school
- any particular areas of strength and expertise you feel you may have

Our online application form is available via the school website;  
[www.sylvesterprimaryschool.co.uk](http://www.sylvesterprimaryschool.co.uk)

If you have any difficulty completing the application form, please contact the school via email at

## Application Deadline

Closing date: Monday 14<sup>th</sup> October at 9am

## Questions

Please contact

[school@sylvesterprimaryschool.co.uk](mailto:school@sylvesterprimaryschool.co.uk)

## Safeguarding

The Wade Deacon Trust is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. The post is subject to an enhanced DBS check and satisfactory medical clearance.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare all unspent cautions and convictions; and also any adult cautions or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020.

For further information on criminal record self-declaration please refer the guidance available on our website at <http://www.wadedacontrust.com/work-with-us/how-to-apply/criminal-records-sel/>





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St Johns Road Huyton Knowsley L36 0UX  
Tel: 0151 477 8320

Principal: Ms R. Harrison